

पुरातत्व व वस्तुसंग्रहालये संचालनालयाकडील
वास्तुविशारदांची नामिकासूची रद्द करुन खुल्या
निविदेद्वारे वास्तुविशारद नियुक्त करणेबाबत
व निविदा प्रारुपात सुधारणा करणे.

महाराष्ट्र शासन

पर्यटन व सांस्कृतिक कार्य विभाग

शासन निर्णय क्र.पुवसं- २०२२/प्र.क्र.११/सां.का.३

हुतात्मा राजगुरु चौक, मादाम कामा मार्ग,

मंत्रालय, मुंबई ४०० ०३२

दिनांक: २३ ऑगस्ट, २०२२

वाचा :- १.शासन निर्णय पर्यटन व सांस्कृतिक कार्य विभाग क्र.पुरातत्व-२०१०/प्र.क्र.२३/सां.का.३,
दि.१९.०५.२०१०

२. शासन निर्णय पर्यटन व सांस्कृतिक कार्य विभाग क्र.पुरातत्व-२०१०/प्र.क्र.२३/सां.का.३,
दि.२२.०२.२०११

३. शासन निर्णय पर्यटन व सांस्कृतिक कार्य विभाग क्र.पुरातत्व-२०१०/प्र.क्र.२३/सां.का.३,
दि.०३.१२.२०१३

४. शासन निर्णय पर्यटन व सांस्कृतिक कार्य विभाग क्र.पुवस-२०१६/प्र.क्र.१५६/सां.का.३,
दि.०६.०१.२०१७

५. शासन निर्णय पर्यटन व सांस्कृतिक कार्य विभाग क्र.पुवस-२०१७/प्र.क्र.१११/सां.का.३,
दि.१८.०१.२०१८

६. शासन निर्णय पर्यटन व सांस्कृतिक कार्य विभाग क्र.पुवस- २०१९/प्र.क्र.९४/सां.का.३,
दि.२०.०९.२०१९

७. संचालक, पुरातत्व व वस्तुसंग्रहालये संचालनालय यांचे पत्र क्र.स्मारके/२०२१/२२२२,
दि.३०.१२.२०२१

८.संचालक, पुरातत्व व वस्तुसंग्रहालये संचालनालय यांचे पत्र क्र.स्मारके/२०२२-२३/१५०८,
दि.०९.०६.२०२२

९. शासन निर्णय पर्यटन व सांस्कृतिक कार्य विभाग क्र.पुवस-२०२२/प्र.क्र.११/सां.का.३,
दि.०१.०८.२०२२

प्रस्तावना :-

पुरातत्व व वस्तुसंग्रहालये संचालनालयांतर्गत राज्य संरक्षित स्मारकांच्या जतन व दुरुस्तीच्या कामांसाठी संदर्भ क्र.१ येथील शासन निर्णयानुसार ०९ वास्तुविशारद, संदर्भ क्र.२ येथील शासन निर्णयानुसार १३ वास्तुविशारद, संदर्भ क्र.३ येथील शासन निर्णयानुसार ०८ वास्तुविशारद, संदर्भ क्र.४ येथील शासन निर्णयानुसार ०३ वास्तुविशारद, संदर्भ क्र.५ येथील शासन निर्णयानुसार ०४ वास्तुविशारद, संदर्भ क्र.६ येथील शासन निर्णयानुसार ०३ वास्तुविशारद अशा एकूण ४० वास्तुविशारदांचा नामिकासूचीमध्ये समावेश करण्यात आला आहे. यापैकी एका वास्तुविशारदास नामिकासूचीमधून वगळण्यात आले असून एकूण ३९ वास्तुविशारद सद्यःस्थितीत नामिकासूचीत आहेत. कामाच्या आवश्यकतेनुसार क्षेत्रिय स्तरावर या नामिकासूचीमधील वास्तुविशारदांची ई-निविदेद्वारे न्युनतम दराच्या आधारे निवड करुन कामे करुन घेण्यात येतात.

२. संचालक, पुरातत्व व वस्तुसंग्रहालये संचालनालय यांनी संदर्भ क्र.७ व ८ येथील पत्राद्वारे असे कळविले आहे की, आतापर्यंत नामिकासूचीतील केवळ १४-१५ वास्तुविशारदांनी संचालनालयाकडील कामात भाग घेतला आहे. नामिकासूची बाहेरील अनुभवी वास्तुविशारदांना पुरातत्व विभागाकडील कामांमध्ये भाग घेता येत नाही. त्यामुळे निकोप स्पर्धा होत नाही. तसेच, सदर नामिकासूची केवळ राज्य संरक्षित स्मारकांच्या जतन व दुरुस्तीसाठी असून वस्तुसंग्रहालये विकास कामांचा त्यामध्ये समावेश नाही. त्यामुळे वस्तुसंग्रहालये विकास कामांसाठी वास्तुविशारद निवडीसाठी अडचणी येत आहेत. नामिकासूचीमुळे शासनास अपेक्षित असलेले स्पर्धात्मक दर प्राप्त न होता ठराविक वास्तुविशारदांची मक्तेदारी निर्माण होते. पर्यायाने शासनाचे आर्थिक नुकसान होते. तसेच, नामिकासूची बाहेरील नामांकित व अनुभवी वास्तुविशारदांना निविदेत भाग घेता येत नसल्याने कामाचा सर्वोच्च दर्जा मिळत नाही. सबब, वास्तुविशारदांची नामिकासूची रद्द करून खुल्या निविदेद्वारे वास्तुविशारद नियुक्तीस मान्यता मिळावी. त्याचप्रमाणे वास्तुविशारदारांच्या पात्रता व निकषांसंदर्भात प्रारूप निविदेमध्ये आवश्यक त्या सुधारणा करण्यात याव्यात.

३. सबब, पुरातत्व व वस्तुसंग्रहालये संचालनालय यांच्या शिफारसीनुसार पुरातत्व व वस्तुसंग्रहालये संचालनालयाकडील वास्तुविशारदांची नामिकासूची रद्द करून खुल्या निविदेद्वारे वास्तुविशारद नियुक्त करण्यास तसेच निविदा प्रक्रीयेत सुधारीत निकष व कार्यपद्धती अंतर्भूत करण्यास संदर्भाधीन क्र.९ येथील शासन निर्णयान्वये मान्यता देण्यात आली आहे. आता संदर्भाधीन क्र.९ येथील शासन निर्णय सुधारीत करण्याची बाब शासनाच्या विचाराधीन होती.

शासन निर्णय:-

या शासन निर्णयान्वये संदर्भाधीन क्र.९ येथील शासन निर्णय अधिक्रमित करण्यात येत आहे व पुढील प्रमाणे आदेश नव्याने निर्गमित करण्यात येत आहेत. संदर्भ क्र.१ ते ६ येथील शासन निर्णयाद्वारे पुरातत्व व वस्तुसंग्रहालये संचालनालयाकडील कामांसाठी गठित करण्यात आलेली वास्तुविशारदांची नामिकासूची याद्वारे रद्द करण्यात येत आहे. तसेच, संचालनालयाकडील राज्य संरक्षित स्मारके व वस्तुसंग्रहालये यांच्या कामांसाठी जाहिर खुल्या निविदेद्वारे वास्तुविशारद नियुक्त करण्यास मान्यता देण्यात येत आहे.

२. जाहीर खुल्या निविदेद्वारे वास्तुविशारद नियुक्त करण्यासाठी निविदांमध्ये या शासन निर्णयासोबतच्या “परिशिष्ट -१” ते “परिशिष्ट-४” प्रमाणे निकष व कार्यपद्धतीचा अंतर्भाव करण्यास मान्यता देण्यात येत आहे.

३. सर्वेकष संवर्धन विकास आराखडा तयार करण्यासाठी वास्तुविशारदांची निवड करण्याकरीता जाहीर स्पर्धात्मक निविदा मागवून लिफाफा-१ (तांत्रिक) व लिफाफा -२ (आर्थिक) ही प्रचलीत पद्धत अवलंबविण्यात यावी. यामध्ये लिफाफा-१ प्रथम उघडण्यात यावा. पात्रता निकषांमध्ये संवर्धन वास्तुविशारद ही शैक्षणिक पात्रता व केवळ तत्सम कामांचा अनुभव असणारे वास्तुविशारदच्या निविदा प्रक्रियेत सहभागी होऊ शकतील. आयकर नोंदणी आदी तांत्रिक बाबींमध्ये पात्र ठरणाऱ्या वास्तुविशारदांना प्राधिकृत केलेल्या सक्षम प्राधिकारी/समिती समोर होवू घातलेल्या प्रकल्पाबाबत सादरीकरण करावे लागेल. तांत्रिक तपासणीमध्ये १०० पैकी ७५ किंवा त्यापेक्षा जास्त गुणांकन मिळणाऱ्या वास्तुविशारदांचाच लिफाफा-२ उघडण्यात यावा. लिफाफा-२ (आर्थिक) उघडल्यानंतर सर्वात कमी आर्थिक दर (न्यूनतम) नमूद करणाऱ्या (L-१) वास्तुविशारदांची निवड करण्यात यावी.

४. प्रत्यक्ष संवर्धन व विकास कार्यासाठी वास्तुविशारदांची निवड करण्याकरीता जाहिर स्पर्धात्मक निविदा मागवून लिफाफा-१ (तांत्रिक) व लिफाफा-२ (आर्थिक) ही प्रचलीत पद्धत अवलंबविण्यात यावी. यामध्ये लिफाफा-१ (तांत्रिक) प्रथम उघडण्यात यावा. सर्वप्रथम पात्रता निकषांमध्ये संवर्धन वास्तुविशारद ही शैक्षणिक पात्रता व केवळ तत्सम कामांचा अनुभव असणारे वास्तुविशारदच या निविदा प्रक्रियेत सहभागी होऊ शकतील. विहित पात्रता निकष पूर्ण करणा-या वास्तुविशारदांचा लिफाफा-२ उघडण्यात यावा. लिफाफा-२ (आर्थिक) मध्ये वास्तुविशारदाने ढोबळ अंदाजपत्रकाच्या आधारे टक्केवारी (सल्लागार फी) नमूद करावी. शासन निर्णय दिनांक २८.०१.२०१३ नुसार ७ टक्के इतकी सल्लागार फी निश्चित करण्यात आली आहे. या आधारे जास्तीत जास्त ७ टक्के इतकी सल्लागार फी अनुज्ञेय असेल. १ टक्के पेक्षा कमी सल्लागार फी नमूद करणा-या वास्तुविशारदांची निविदा फेटाळण्यात यावी. लिफाफा-२ (आर्थिक) उघडल्यानंतर सर्वात कमी टक्केवारी (सल्लागार फी) (न्यूनतम) नमूद करणा-या (L-१) वास्तुविशारदांची निवड करण्यात यावी.

५. संचालक, पुरातत्व व वस्तुसंग्रहालये संचालनालय यांनी या आदेशानुसार निविदा प्रारूपामध्ये सुधारणा करून जाहीर स्पर्धात्मक निविदा मागवाव्यात.

६. सदर शासन निर्णय महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध असून त्याचा सांकेतांक २०२२०८२३१७३५४४४६२३ असा आहे. हा आदेश डिजिटल स्वाक्षरीने साक्षांकित करून निर्गमित करण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने.

(सु. दि. पाष्टे)

अवर सचिव, महाराष्ट्र शासन

सोबत :- ANNEXURE I, II, III & IV

प्रति,

१. मा. मंत्री, सांस्कृतिक कार्य यांचे खाजगी सचिव, मंत्रालय, मुंबई.
२. सचिव, सांस्कृतिक कार्य यांचे स्विय सहायक, मंत्रालय, मुंबई.
३. संचालक, पुरातत्व व वस्तुसंग्रहालये संचालनालय, मुंबई.
४. सर्व विभागिय सहाय्यक संचालक, पुरातत्व विभाग.
५. महालेखापाल (लेखा व अनुज्ञेयता) १/२, महाराष्ट्र राज्य.
६. महालेखापाल (लेखा परीक्षा) १/२ महाराष्ट्र राज्य.
७. लेखा व कोषाधिकारी, मुंबई.
८. निवासी अधिकारी, मुंबई.
९. अधिदान व लेखा अधिकारी, मुंबई.
१०. निवडनस्ती, सां.का.३

शासन निर्णय, पर्यटन व सांस्कृतिक कार्य विभाग क्र. पुवसं-२०२२/प्र.क्र.११/सां.का.३,
दिनांक २३ ऑगस्ट, २०२२ सोबत

परिशिष्ट -१ / ANNEXURE I

अ) सर्वकष संवर्धन विकास आराखडा तयार करण्यासाठी वास्तुविशारदांची निवड करणे.

Manner of Submission of Tender and Its Accompaniments

The bidder shall submit the tender through E-tendering/ Tendering process and shall require submitting the documents in two separate Envelopes as mentioned below:

1.1. Envelope I: Technical Documents

This part of Envelope I shall contain a detailed vision document reflecting concept and ideas for preparation of the Site/Museum Management Plan/ Conservation plan as an essential part of the Technical Bid. A tender submitted without this, would be considered invalid and shall be rejected. The complete Tender Document covering (1) Eligibility (2) Qualification cum Experience criteria stated and (3) Conceptual Idea Design must be submitted online as mentioned on or before ----- at ----- P.M. (As per Schedule Attached In this Document)

1.1.1 Technical Documents

The first envelop clearly marked as “Technical Bid” shall contain following documents with self-attested photocopies:

1. Forwarding letter with index duly mentioning page numbers of documents.
2. A copy of Certificate of Master’s degree in Conservation Architecture/ Urban heritage Planning
3. A copy of membership certificate of Indian Council of Architecture.
4. Copy of the list of works executed during the last 10 years with details of scope of work performed along with copies of completion certificate from clients / employees along with photographic evidence in support of the kind of building work done and quality of work executed.
5. Details of Technical Personnel on the rolls of tendered (in the proforma of Statement).
6. Certified copy of Partnership Deed and Power of Attorney, if any
7. Good and Services Tax Registration Certificate
8. Valid registration Certificate under G.S.T. issued by competent authority
9. In case of Consortium/ joint ventures, a copy of legal agreement on stamp paper.
10. Copies of Income Tax Clearance certificate for the last 3 years showing annual turnover.

1.1.2. Eligibility Criteria:

1. The Firm / Agency should be a registered Company /Partnership firm/LLP/ Proprietorship firm as prescribed under any Indian Govt. Laws.
2. Master’s degree in Conservation Architecture/ Urban heritage Planning is essential

3. As an Architect individual capacity should be registered with the Council of Architecture under the Architects Act, 1972 on the date of announcement of the Tender Notice and thereafter
4. Consortium/ joint ventures are allowed.
5. Neither the Promoter of the competition, Assessor/s engaged for the competition nor any of their associates, partner or employee shall compete, assist a competitor or act as an architect or joint architect for the competition project.
6. Shall submit the Copy of the List of works executed during the last 5 years with details of scope of work performed along with copies of completion certificate from clients / employees along with photographic evidence in support of the kind of building work done and quality of work executed.
7. Proven experience in Preparation of Site Management and Conservation Plans for Heritage sites/ Protected Monuments OR Museum development.
8. Proven experience of preparation of nomination dossier for UNESCO World Heritage Sites **OR** Experience in working with ASI/ State Government/ UNESCO with regard to nomination of world Heritage sites is desirable.
9. Proven experience in Preparation of Additional Information and coordinating/ executing necessary actions towards Evaluation Mission
10. Proven experience in archaeological and environmental data collection and analysis.
11. Proven experience in implementing Site/ Museum Management and Conservation Plan
12. Proven experience with collaborating Involving local organization/communities having related to cultural heritage & community participation and good understanding of local terrain and landscape.
13. Experience of working on tourist amenities on heritage site, should have Expert in infrastructure development without compromising with its heritage status
14. Should have capacity to liaison with various Statutory Authorities & Government Agencies etc.
15. Capacity to coordinate and supervise complex assignments as well as deliver high quality work maintaining a tight schedule.
16. Excellent communication skills and proven capacity to engage with relevant heritage and culture related experts.
17. The firm should have an interdisciplinary-disciplinary team with related work experience. Should have well experienced Team of conservation architects, museologists, ecologists, archaeologists, interpreters etc. and should be able to collaborate with expert on need-basis.
18. Firm and its collaborators should not have been blacklisted/ work been adversely received by Client in the past
19. Should have in-house facilities of hardware and software for digital work.
20. The appointment will be purely on a project based and no any permanent claim will be entertained in this regard.
21. The Bidder should provide accurate information on any litigation related to contracts in last five years as on and before 00.00.20...
22. All and any disputes/arbitration of all/any nature shall be first submitted to the office of the Director, Directorate of Archaeology and Museums, Maharashtra State. An appeal in case of unresolved issue may be submitted to the office of the Secretary/ Principal Secretary, Department of Cultural Affairs, Government of Maharashtra with a copy to the office of the Director, Directorate of Archaeology and Museums, Maharashtra State. In case of dispute regarding award of work bidders initiating any legal action without following this step shall be disqualified.

The Bidder fulfilling the above criteria is invited to submit their Bid and provide full detailed information on Eligibility, Qualification and Experience in design. The Bidder should submit a detailed conceptual document/s as per requirements stated herein.

1.2. Envelope II: Financial Bid

The Second Envelope clearly marked as “Financial Bid” shall contain only the main tender. A tender submitted without this, would be considered as invalid. The tender should quote his offer duly signed, in a price quote to be submitted only in financial bid.

SUBMISSION and OPENING OF TENDER

The technical documents and financial bid shall be uploaded online/ submitted offline.

2.1. Envelope I:

First of all technical documents in Envelope I of the tender will be opened to verify its contents as per requirements. If the various documents contained in this Envelope do not meet the requirements, the bidder will be disqualified and will not be shortlisted to make presentation. The decision of the Tender opening authority in this regard will be final and binding on the firm. Submission of requisite tender documents in desired form will be qualifying criteria. Then bidders successfully submitting requisite documents in prescribed form will have to make a presentation to the Competent Authority.

2.2. Envelope II:

The financial bid shall be opened after opening of technical documents and preparation of the list of marks obtained in the Technical Bid. If contents of Envelope I are found to be acceptable to the fulfilling the Qualifying Criteria, only then financial bid will be opened in case of bidders securing at least 75 marks out of 100 in the Technical Bid, others scoring lower than 75 shall be treated disqualified.

TENDER ACCEPTANCE AND SELECTION OF ARCHITECTURAL CONSULTANCY FIRM/ ARCHITECT

3.1. Mode of Selection

Acceptance of the tender shall rest with Assistant Director/Curator, Directorate of Archaeology and Museums, Maharashtra State; which reserves the right to reject any or all tenders. The second envelope /“Financial Bid” of the Agency/ Architect qualifying through first round of Technical Bid shall be opened only after verification of technical documents and preparation of the list according to above table. If contents of Envelope I are found acceptable to fulfil the Qualifying Criteria, only then financial bid will be opened in case of bidders securing minimum 75 marks out of 100, others scoring lower than 75 shall be treated disqualified.

The Conservation Architects will have to give the presentation on concept and ideas for proposed work of preparation of Site Management Plan and conservation.

Envelop I

Technical Bidding
Experience of the Firm, Technical Team Composition,
Turnover, Approach etc. (Qualifying round)



Concepts, presentation



Conversion of the above parameters in marks (Envelope-I)



Envelop II

Financial Bid (E-II)



The bidder securing minimum 75 marks out of 100 will be considered technically qualified and L1 among the qualified bidders will be awarded the work with approval of the Government

3.2 The details of marking for Technical Bid for selection of the Architect are laid out in table as follows:-

Sr. no		1	2	3	4	5
Name of the Firm		XYZ	ZYX	XX	YY	ZZ
Successful experience of Site/Museum Management and Conservation Planning	/10	As per work completion certificate produced by the bidder in last 10 years <ul style="list-style-type: none"> 08 to 10 marks for more than 10 completed projects in last 10 years 05 to 07 marks for more than 07 projects in last 10 years. 02 to 04 marks for more than 05 projects 				
Total Cost of Completed/ Projects of heritage conservation/ Museum development	/10	The bidders will be arranged in descending order depending upon financial value of the projects completed in last 10 years, then <ul style="list-style-type: none"> 08 to 10 marks can be given to highest value of total amount of completed projects in Indian Rupees in last ten years by the bidder Rest of the bidders can be marked in descending order depending upon value of the completed project 				
Work Experience with Archaeological Survey of India	/15	<ul style="list-style-type: none"> 13 + marks for more than 10 completed projects in last 10 years 09 to 12 marks for more than 07 projects in last 10 years. 05 to 08 marks for more than 05 projects 04 or less marks for 04 or lesser number of projects in last 10 years 				
Work Experience with State Archaeology of any state in India	/10	<ul style="list-style-type: none"> 08 to 10 marks for more than 10 completed projects in last 10 years 05 to 07 marks for more than 07 projects in last 10 years. 02 to 04 marks for more than 05 projects in last 10 years 				
Work Experience of Heritage conservation with Municipal Corporations or other semi government organizations	/05	<ul style="list-style-type: none"> 04 + marks for more than 07 completed projects in last 10 years 02 to 03 marks for more than 05 projects in last 10 years. 				
Work Experience of heritage conservation with any other / private organization	/05	<ul style="list-style-type: none"> 04 + marks for more than 07 completed projects in last 10 years 02 to 03 marks for more than 05 projects in last 10 years. 				

Expert Team Composition	/15	<ul style="list-style-type: none"> 13 + marks for team composed of architects, archeologists, historian, engineers, museologist, art historian, scientist or expert with proven academic experience including publications of relevant discipline having experience of more than 10 such projects 09 to 12 marks for team composed of any such experts mentioned above with proven academic experience including publications of relevant discipline having experience of more than 07 such projects 05 to 08 marks for team of such experts mentioned above with proven academic experience including publications of relevant discipline having experience of more than 05 such projects 02 to 04 marks for team of such experts mentioned above with proven academic experience including publications of relevant discipline having experience of more than 03 such projects
Application of Scientific Methods in documentation and Conservation Work/Designing Work	/15	<ul style="list-style-type: none"> 13 + marks for Firm with proven experience of application of latest methods of scientific applications (Drone mapping, photogrammetry, LIDAR, Thermal Imaging, Structural Audit and similar other test) required for conservation 07 to 12 marks for Firm with proven experience of documentation with total station and digital photography and Structural Audit 03 to 06 marks for firms with proven experience of table top survey and traditional methods of drawings
Concept Note and PPT of the Proposed Project	/15	<ul style="list-style-type: none"> marks for actual site visit (/2 marks) understanding of the problem (/2 marks) approach of conservation design(/3 marks) Effective phasing of the project(/2 marks) sustainability of tourism related amenities (/2 marks) degree of dialogue established with stakeholders (/2 marks) Cost effectiveness of conservation plan (/2 marks)
Marks Obtained in technical Bid (E-I)	/100	

4. REMUNERATION

4.1 The bidder shall quote the consolidated amount of consultancy. The appointed bidder shall prepare site management plan in quoted consolidated amount of consultancy.

The fees will be paid in stages after delivering required Consultancy Services to the satisfaction of concern Authority and **shall not be increased irrespective of increase in the total project cost over the course of work.** The right to change or reduce the remuneration is reserved by the Competitive Authority through Government of Maharashtra.

4.2. Schedule of Payments:

Payment shall be done according to the following schedule based on the total amount of the Bid.
Site/ Museum Management Plan

SN	Title	Percentage	EDC
1	Submission of Introduction, Vision Statement, Framework and Documentation	-	01 months
2	Submission Conservation and Site Management Plan	-	01 month
3	Risk Assessment and Disaster Management Plan, Recommendations	-	01 month
4	Concluding Part and Submission of full report	75 %	01 month
5	Approval of the Report by the Competent Authority	25 %	
Total		100% (Total Amount of the Bid)	04 months

ब) प्रत्यक्ष संवर्धन व विकास कार्यासाठी वास्तुविशारद निवड करणे

Manner of Submission of Tender and Its Accompaniments

The bidder shall submit the tender through E-tendering/ Tendering process and shall require submitting the documents in two separate Envelopes as mentioned below:

1.1. Envelope I: Technical Documents

This part of Envelope I shall contain eligibility and technical documents reflecting work profile of the Firm/ Architect in prescribed format for facilitation in execution of conservation and site/museum development plan. A tender submitted without this, would be considered invalid and shall be rejected. The complete Tender Document covering (1) Eligibility (2) Qualification cum Experience criteria stated must be submitted online as mentioned on or before ----- at ----- P.M. (As per Schedule Attached In this Document)

1.1.1. Technical Documents

The first envelop clearly marked as “Technical Bid” shall contain following documents with self-attested photocopies:

1. Forwarding letter with index duly mentioning page numbers of documents.
2. A copy of Certificate of Master’s degree in Conservation Architecture/ Urban heritage Planning
3. A copy of membership certificate of Indian Council of Architecture.
4. Copy of the list of works executed during the last 5 years with details of scope of work performed along with copies of completion certificate from clients / employees along with photographic evidence in support of the kind of building work done and quality of work executed.
5. Details of Technical Personnel on the rolls of tendered (in the proforma of statement).
6. Certified copy of Partnership Deed and Power of Attorney, if any
7. Good and Services Tax Registration Certificate
8. Valid registration Certificate under G.S.T. issued by competent authority
9. In case of Consortium/ joint ventures, a copy of legal agreement on stamp paper.
10. Copies of Income Tax Clearance certificate for the last 3 years showing annual turnover.

1.1.2. Eligibility Criteria:

1. The Firm / Agency should be a registered Company /Partnership firm/LLP/ Proprietorship firm as prescribed under any Indian Govt. Laws.
2. Master’s degree in Conservation Architecture/ Urban heritage Planning is essential
3. As an Architect individual capacity should be registered with the Council of Architecture under the Architects Act, 1972 on the date of announcement of the Tender Notice and thereafter
4. Consortium/ joint ventures are allowed.
5. Neither the Promoter of the competition, Assessor/s engaged for the competition nor any of their associates, partner or employee shall compete, assist a competitor or act as an architect or joint architect for the competition project.

6. Shall submit the Copy of the List of works executed during the last 5 years with details of scope of work performed along with copies of completion certificate from clients / employees along with photographic evidence in support of the kind of building work done and quality of work executed.
7. Proven experience in Preparation of Site Management and Conservation Plans for Heritage sites/ Protected Monuments OR Museum development.
8. Proven experience of preparation of nomination dossier for UNESCO World Heritage Sites **OR** Experience in working with ASI/ State Government/ UNESCO with regard to nomination of world Heritage sites is desirable.
9. Proven experience in Preparation of Additional Information and coordinating/ executing necessary actions towards Evaluation Mission
10. Proven experience in archaeological and environmental data collection and analysis.
11. Proven experience in implementing Site/ Museum Management and Conservation Plan
12. Proven experience with collaborating Involving local organization/communities having related to cultural heritage & community participation and good understanding of local terrain and landscape.
13. Experience of working on tourist amenities on heritage site, should have Expert in infrastructure development without compromising with its heritage status
14. Should have capacity to liaison with various Statutory Authorities & Government Agencies etc.
15. Capacity to coordinate and supervise complex assignments as well as deliver high quality work maintaining a tight schedule.
16. Excellent communication skills and proven capacity to engage with relevant heritage and culture related experts.
17. The firm should have an interdisciplinary-disciplinary team with related work experience. Should have well experienced Team of conservation architects, museologists, ecologists, archaeologists, interpreters etc. and should be able to collaborate with expert on need-basis.
18. Firm and its collaborators should not have been blacklisted/ work been adversely received by Client in the past
19. Should have in-house facilities of hardware and software for digital work.
20. The appointment will be purely on a project based and no any permanent claim will be entertained in this regard.
21. The Bidder should provide accurate information on any litigation related to contracts in last five years as on and before 00.00.20...
22. All and any disputes/arbitration of all/any nature shall be first submitted to the office of the Director, Directorate of Archaeology and Museums, Maharashtra State. An appeal in case of unresolved issue may be submitted to the office of the Secretary/ Principal Secretary, Department of Cultural Affairs, Government of Maharashtra with a copy to the office of the Director, Directorate of Archaeology and Museums, Maharashtra State. In case of dispute regarding award of work bidders initiating any legal action without following this step shall be disqualified.

The Bidder fulfilling the above criteria is invited to submit their Bid and provide full detailed information on Eligibility, Qualification and Experience in design. The Bidder should submit a detailed conceptual document/s as per requirements stated herein.

The details are enclosed in ANNEXURE I, II, III and IV.

1.2. Envelope II: Financial Bid

The bidder shall quote in percentage upon the amount projected in block estimate in the Comprehensive Conservation and Site Management Plan or amount worked out by the Assistant director/ Curator for selected phase of the work. The financial bid is invited here will be in percentage shall be quoted in the following manner.

SN	Nature of Work	Maximum permissible Percentage (7%)	Percentage Quoted by the bidder
Part 1	Taking Client's instructions and preparation of design brief.	0.5%	
	Conditional documentation of the proposed Conservation/ Museum development Work including detailed drawings of plans, elevations and sections	1%	
	Structural Audit of the proposed area of conservation/ Scientific tests of Objects before conservation	0.5%	
	Structural design of proposed conservation/ museum display designs	0.5%	
	Detailed proposal of conservation measures for tendering purpose	0.5%	
		Part 1 =3%	
Part 2	Design for site development including conjectural drawings of proposed work.	0.5%	
	Sanitary, Plumbing, drainage, water supply and sewerage design.	0.5%	
	Periodic inspection and evaluation of Construction Work	1%	
		Part 2= 2%	
Part 3	Electrical, electronic, communication systems design.	(0.5%)	
	Elevators, escalators, ventilation and air conditioning (HVAC) and other mechanical design etc.	(0.5%)	
	Fire detection, Fire protection and Security systems etc.	(0.5%)	
	Preparation of detailed drawings and "as completed work" document. Certification of complete	(0.5%)	
		(Part 3 = 2%)	
	Total		XY.ZX%

The maximum permissible percentage is in accordance to G.R. PUVAS2011. Pr.kr.91/Sanka-3 dated 28 Jan. 2013 as recommended by the Architectural Council of India. The bidder has to quote against each stage and sub stage wherever applicable depending upon nature of the work. No applicable segment should be left blank. Anything below 1 percent will be considered as negative and shall be rejected. The total percentage quoted upon estimated cost of the project will be treated as amount of payment and shall not be increased irrespective of increase in the total project cost over the course of work.

SUBMISSION and OPENING OF TENDER

The technical documents and financial bid shall be uploaded online/ submitted offline.

2.1. Envelope I:

First of all technical documents in Envelope I of the tender will be opened to verify its contents as per requirements. If the various documents contained in this Envelope do not meet the requirements, the bidder will be disqualified. The decision of the Tender opening authority in this regard will be final and binding on the firm.

2.2. Envelope II:

The financial bid shall be opened after opening of technical documents. If contents of Envelope I are found to be acceptable to the fulfilling the Qualifying Criteria, only then financial bid will be opened.

TENDER ACCEPTANCE AND SELECTION OF ARCHITECTURAL CONSULTANCY FIRM / ARCHITECT

Acceptance of the tender shall rest with Assistant Director/Curator, Directorate of Archaeology and Museums, Maharashtra State; which reserves the right to reject any or all tenders. The second envelope /“Financial Bid” of the Agency/ Architect qualifying through first round of Technical Bid shall be opened only after verification of technical documents. If contents of Envelope I are found acceptable to fulfil the Qualifying Criteria, only then financial bid will be opened.

The bidder quoting lowest percentage will be awarded the work with approval of the Competent Authority. The total percentage quoted upon estimated cost of the project will be treated as amount of payment and shall not be increased irrespective of increase in the total project cost over the course of work.

In case of equal financial quote higher number of successfully completed projects/designed projects of archaeological conservation/ Museum development and higher turnover in the same category will be determining factor.

REMUNERATION

The remuneration of the conservation planning and supervision work will be as per the amount quoted against percentage of each part of the work as detailed below-

SN	Nature of Work	Stage of Payment
Part 1	Taking Client's instructions and preparation of design brief.	
	Conditional documentation of the proposed Conservation/ Museum development Work including detailed drawings of plans, elevations and sections (Applicable in case of absence of Site Management Plan or if documentation in Site Management plan is more than 2 years old)	

	Structural Audit of the proposed area of conservation/ Scientific tests of Objects before conservation	
	Structural design of proposed conservation/ museum display designs	
	Detailed proposal of conservation measures for tendering purpose	First RA Bill as per % quoted by the bidder for Part 1
Part 2	Design for site development including conjectural drawings of proposed work.	
	Sanitary, Plumbing, drainage, water supply and sewerage design.	Second RA Bill as per % quoted by the bidder for Part 2
	Periodic inspection and evaluation of Construction Work	
Part 3	Electrical, electronic, communication systems design.	
	Elevators, escalators, ventilation and air conditioning (HVAC) and other mechanical design etc.	
	Fire detection, Fire protection and Security systems etc.	Third RA Bill as per % quoted by the bidder for Part 3
	Preparation of detailed drawings and “as completed work” document. Certification of complete	

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ANNEXURE II

Details of Technical Staff available with the Architecture Firm

No.	Staff Member	Minimum Education/Experience
1	Team Leader - 1	Education: Essential: Masters level Degree in Conservation Architecture from recognized University. Experience: Minimum 10 years of field experience in Architectural Planning and Archaeological Conservation OR Museum development planning
2	Team Leader – 2	Education: Essential: Master level Degree in Archaeology Desirable: 10 years' experience of working on Archaeological/Historical/Museology themes related to Maharashtra Experience: 10 years' Experience
3	Project Engineer	Education: Essential: Bachelor's level Degree in Civil Engineering with a Diploma Structural Engineering from are cognized University or equivalent. Experience: Minimum 10 years of Experience in field of Constructions/Civil Works.
4	Infrastructure Expert/ GIS Expert	Education: Essential: Bachelor's level Degree in Civil Engineering from a recognized University or equivalent./ Diploma or Certificate Course in GIS Application Experience: Minimum 05 years of Experience in field of Infrastructure Development.
5	Surveyor/Draftsman Jr. Architecture	Education: Essential: Diploma in Land Surveyor Draughtsman from a recognized University or equivalent. Experience: Minimum 05 years of Experience in the field of Survey and experience of Architectural Drawing with computer/ Photogrammetry.

The firm should have a multi-disciplinary team with related work experience. The essential qualifications of the team members are described above.

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दिनांक २३ ऑगस्ट, २०२२ सोबत

ANNEXURE III
Details of Subject Experts engaged by the Architecture Firm

The firm also needs to engage experts related to the fields of Archaeology, Museology, Archival Studies, Epigraphy, History, Heritage Management, Conservation Studies, Art and Architecture of India, Numismatics, Lightning, Designing and fields related to proposal themes.

Sr. No	Name of the Expert	Education	Designation	Experience of execution of similar work	Previous Projects for which the expert has worked with the Bidder/firm
1	2	3	4	5	6

The copies of Essential/Desirable Educational qualification certificates and Experience certificates of the team members must be attached in Envelope I Technical Bid.

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ANNEXURE IV

Information of Architecture Firm/ Architect/ Consultant

१	a) Name of the Organization	:	
	b) Address	:	
	c) Phone No.	:	
	d) Fax No	:	
	e) E-mail address	:	
	f) Cell No	:	
	g) Web-site, if any	:	
२	a) Year of establishment (enclose documentary evidence)	:	
	b) No. of years of experience in the relevant field (Minimum experience required is ५ years in relevant Field)	:	
३	Type of the Organization (Whether Proprietorship, Partnership, Private Ltd, Co-operative body etc.)	:	
४	Name of the Proprietor /Partners / Directors of the Bidder with addresses & Phone Numbers		
	a)		
	b)		
	c)		
	d)		
५	a) Details of Registration-(Whether Partnership firm, Company, etc.)	:	

	b) Name of Registering Authority, Date & Registration Number	:		
६	a) Details of Registration with the Council of Architecture	:		
	b) Registration No. & Date (copy of relevant document to be attached)	:		
७	Name & Address of Banker	:		
८	Whether assesses of Income Tax. If so, mention Permanent Account No. / Account No. (enclose document evidence)	:		
९	Please mention Service Tax Registration /Professional Tax No. (Enclose Documentary evidence)	:		
१०	Details of registration, if any, in the panel of Architects For other Organization/Statutory bodies/CPWD/PWD etc.	:		
११	Please indicate your related field of services	Yes	No	If yes maximum value of one single work in last ५ years
	a) Architectural services for institutional /Commercial/Public Building			
	b) Architectural services for Residential building			
	c) Interior design and furnishing work for institutional / commercial /Public building			
	d) Architectural services for Landscaping work			
१२	Furnish details of consultants/specialist whose Services are generally availed of by the Bidder			
	a) Geo-Technical Consultant	:		

	b) Structural Engineering Consultant	:	
	c) Electrical Consultant	:	
	e) Plumbing Consultant	:	
	f) Fire Consultant	:	
	g) Interior Designer	:	
	i) Landscaping Architect.	:	
१३	a) Furnish details of office infrastructure at main Office:		
	१) Carpet area of Office	:	
	२) No. of Architects	:	
	३) No. of Engineers of various Trades	:	
	४) No. of Interior Designer	:	
	५) No. of Draftsman	:	

(Note: Please attach separate sheets wherever necessary & submit the documentary evidence of the information submitted above. All copies of certificates/documents should be attested by Government Authority).